SCHMIDHAUSER & BORDIER
La Maison de l'immobilier
Au service du Patrimoine Bâti

RENTAL APPLICATION FOR COMMERCIAL PREMISES

Building : _____

Rented premises : _____ **Floor** : _____

Previous tenant : _____ **Move-in date** : _____

Monthly rent : _____ **Monthly charges** : _____

Type of premises : _____

I will be :	☐ Tenant ☐ Guarantor
	Please complete one form per person, for each tenant and for each guarantor.
Last name	
First name	
Date of birth	
Current address	
Phone number	
Email Address	
Residence permit	☐ B ☐ C ☐ L ☐ F Other : ……………..…………. Expiry date (Only if not Swiss) : ……………………………………..
Profession	
Employer	
Average annual gross income	☐ Less than CHF 40'000.00 ☐ Between CHF 40'000.00 and CHF 60'000.00 ☐ Between CHF 60'000.00 and CHF 80'000.00 ☐ Between CHF 80'000.00 and CHF 100'000.00 ☐ Between CHF 100'000.00 and CHF 120'000.00 ☐ Between CHF 120'000.00 and CHF 150'000.00 ☐ Between CHF 150'000.00 and CHF 180'000.00 ☐ More than CHF 180'000.00
Debt collection and Certificate of unpaid debts	☐ I confirm that I am not subject to debt collection proceedings ☐ I confirm that I am not subject to a certificate of unpaid debts

If your application is selected on the basis of this form, and in accordance with the recommendations of the Federal Data Protection and Transparency Commissioner (PFPDT), you will be required to provide the following documents before a contract can be established:

– Last 3 salary slips or other document(s) proving income,
– A copy of your most recent balance sheet and profit & loss statement (signed),
– Copy of ID and, if applicable, residence permit,
– Original extract from the debt collection register,
– Extract from the commercial register,
– Liability insurance certificate.

With your consent, we may contact your employer and/or landlord to verify the information provided and obtain details about your current lease agreement.

IMPORTANT INFORMATION FOR ANYONE SUBMITTING A RENTAL APPLICATION FOR COMMERCIAL PREMISES

➢ The premises must be visited by the applicant listed on this form.

➢ The applicant certifies that the information provided is accurate and complies with the principle of good faith (Art. 2 Swiss Civil Code). In case of false information, Bordier-Schmidhauser SA reserves the right not to grant the lease or to terminate the contract at its next due date.

➢ Furthermore, the applicant authorizes, without reservation and under their sole responsibility, the transmission of this information to Bordier-Schmidhauser SA, which may use it in the context of this rental application. Bordier-Schmidhauser SA is therefore fully entitled to process this data in carrying out its tasks.

➢ This rental application is without commitment from either party. Bordier-Schmidhauser SA reserves the right to accept or reject it without giving reasons. In case of withdrawal after validation, the applicant acknowledges being liable and agrees to pay a penalty of 10% of the net monthly rent, minimum CHF 350.00 + VAT, to cover administrative costs due to the withdrawal (Art. 82 LP).

➢ **In case of allocation, the email address to be used for sending QR invoices is:**

_____ @ _____

The agency processes the applicant's data only with their consent, expressly given by signing this form. Data processing is limited to this rental application and is not used for any other purpose.

By signing, the applicant accepts these conditions.

Signature : _____

Geneva, on _____